



Ref No-DPSSURAJKUND/CIRCULAR/MONT-I/003/2024-25

Date: April 05, 2024

Dear Parent,

With hearts brimming with excitement, we warmly welcome our Dipsites on April 08 2024, to their FIRST day at school. The first day marks a significant milestone for our Dipsites as they embark on this extraordinary journey filled with joyful learning, excitement and discovery.

**Kindly Note:**

**School Timings for first day at school -**

<u>Class</u>	<u>Day &amp; Date</u>	<u>Timings</u>
Montessori – Pre Nursery	April 8, 2024 (Parents to accompany the child)	09:00 a.m. – 11:00 a.m.
Nursery – Class I	April 8, 2024	08:45 a.m. - 01:15 p.m.

**School Timings from Tuesday, April 09 2024 -**

<u>Class</u>	<u>Day &amp; Date</u>	<u>Timings</u>
Montessori	April 8, 2024 – April 12, 2024 (Parents to accompany the child)	09:00 a.m. – 11:00 a.m.
	April 15, 2024 – May 17, 2024	08:45 a.m. - 12:00 p.m.
Pre N – Class I	April 09, 2024 – May 17, 2024	08:45 a.m. – 01:15 p.m.

**Please note –**

1. Kindly label the bag, tiffin and water bottle with student’s name, class and section with permanent marker. Also do write the name inside the shoes too.
2. Kindly submit the well labelled books and stationery set to the class teacher on the day of Orientation.
3. We request all parents to carry 5 passport photographs each of both the Parents and Student on the day of Orientation. Kindly submit the same to the class teacher.
4. You are requested to collect set of documents from the class teacher on the Orientation Day. The set of documents must be filled neatly in BLOCK LETTERS and submitted to the



Class Teacher on the first day of school in a sealed envelope with the child's name, class & section.

6. If opting for school transport, kindly sign the transport consent form and submit to the transport desk on the day of Orientation. School transportation will only be provided after the consent form is submitted and the transport dues are paid.

7. Kindly paste passport-size photograph and duly fill the details in the temporary Student/Parents/Escort Card (2024-25) and submit the same to the class teacher on the FIRST day of school.

#### **Kindly note for transport users -**

1. The bus/van will disperse from school at 1:15 p.m. (Pre Nursery – Class I).
2. The pickup and drop timings will be shared over a message with the parents by the Admission Team.
3. Parents/Escorts are requested to be available at their designated bus/van stop in morning and afternoon 5 minutes before the arrival time of the transport vehicle.
4. A teacher along with one female support staff will be available in the school transport. Please note, on every Friday the school transport will only have support staff available on duty in the afternoon.
5. Prior information needs to be given to the bus conductor incase a child is not going to avail the school transport on a particular day.

#### **For Private Dispersal –**

1. Timings for Private Dispersal – 1:15 p.m. (Pre Nursery – Class I).
2. Parents/Escorts are required to carry their Escort Card every day for security reasons when they come to pick their ward from the school, without which your ward will not be handed over.
3. Entry for private dispersal for parents/escorts will happen from School Gate No. 1.

Looking forward to an eventful and fruitful session ahead.

Regards

Headmistress

DPS Surajkund